

संगठन का नाम	भारतीय भूचुम्बकत्व संस्थान
निविदा क्र.	भाभूसं/निविदा/फर्निचर/06/2018
संगठन की किस्म	अनुसंधान केन्द्र
उत्पाद श्रेणी	फर्निचर
टेंडर की किस्म	दो बोलियां
टेंडर फॉर्म शुल्क	रु. 500.00
ईएमडी	रु. 24,000.00
निविदा मूल्य	रु. 8,00,000.00
निष्पादन सुरक्षा	टेंडर की लागत का 10%
स्थान	भारतीय भूचुम्बकत्व संस्थान प्लॉट क्र. 5, सेक्टर - 18, कलंबोली हाइवे, न्यू पनवेल, नवी मुंबई 410 218
प्रस्तुत करने की अंतिम तारीख	03 अगस्त 2018 को 14.30 बजे
टेंडर खोलने की तारीख	03 अगस्त 2018 को 15.00 बजे
संपर्क	खरीद एवं भंडार अधिकारी
ई-मेल आईडी	stores@iigs.iigm.res.in ,
दूरध्वनि	022-27484102
फ़ैक्स	022-27480762

Organization Name	Indian Institute of Geomagnetism, New Panvel
Tender No.	IIG/Tender/FUR/06/2018
Type of Organization	Research Centre
Product Category	Furniture
Tender Type	Two BID
Tender Fee	Rs. 500.00
EMD	Rs. 24,000.00
Tender Value	Rs. 8,00,000.00
Performance Security	10% of the value of the order
Location	Indian Institute of Geomagnetism Plot No.5, Sector-18, Kalamboli Highway, New Panvel, Navi Mumbai – 410 218
Last date for Submission	3 rd August 2018 upto 14:30 PM
Opening Date	3 rd August 2018 at 15:00 PM
Contact	Purchase and Stores officer
Email	stores@iigs.iigm.res.in
Telephone	022-27484102
Fax	022-27480762

Registrar

**INDIAN INSTITUTE OF GEOMAGNETISM
(AN AUTONOMOUS ORGANISATION OF THE DEPARTMENT OF SCIENCE & TECHNOLOGY,
GOVT OF INDIA)**



Telephone : 022 – 2748 4000
FAX : 022 – 2748 0762

Address : Plot No. 5, Sector-18,
Kalamboli Highway, New Panvel,
Navi Mumbai 410 218

Email : stores@iigs.iigm.res.in

Website : www.iigm.res.in

**TENDER FOR
Purchase of Furniture**

Tender No. IIG/Tender/FUR/06 2018

TENDER DOCUMENT

AT

**INDIAN INSTITUTE OF GEOMAGNETISM
PLOT NO.5, SECTOR-18, KALAMBOLI HIGHWAY,
NEW PANVEL, NAVI MUMBAI 410 218**

Subject: Supply of Furniture

Supply and installation of Furniture at the following location of the Institute:

Sr. No.	Location	Quantity
01 to 15	Indian Institute of Geomagnetism Shillong Geophysical Research Centre Wilton Hall Estate, 3½ Mile, Upper Shillong, Shillong-793 005	As per Annexure I

REQUIREMENTS AND SCOPE OF WORK

As per ANNEXURE-I

Sr.No.	Description	Qty.
1.	<p>Almirah (small)</p> <p>1. Product Size: 765 mm (W) x 440 mm (D) x 1270* mm (H) *- Height without leveler.</p> <p>2. Construction & Material <input type="checkbox"/>Welded construction. 0.8 mm thk CRCA for Shelf & 0.9 mm thk CRCA for all other components.</p> <p>3. Locking • 3 way locking mechanism with shooting bolt.</p> <p>4. Shelving : • Height wise Adjustable Shelves 3 Nos. • Uniformly Distributed Load Capacity per full shelf is 80 Kg maximum</p> <p>5. Finish : Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10)</p>	12
2.	<p>Conference Table with 8 Seater Size: W2400 x D 1200 X H750</p> <p>1 Laminate: 32mm Thick (± 1mm), Base Material - 18+12mm MDF board, Post-laminated work-surface with 0.6mm laminate on top and 0.6mm laminate on bottom 2mm Thk PVC edge banding of straight top side edge and Specially designed chamfered T-beading fixed at bottom side edge for sleek look.</p> <p>2 Veil and Cross Member: 18mm Thick (± 1mm), Base material - 16mm Plain particle board, Post-laminated with 0.6mm Top laminate on either side, 2mm Thk and 0.8mm Thk PVC edge banding of matching colour on outer edges of Veil, 0.8mm Thk PVC edge banding of matching colour on outer edges of cross member</p> <p>3 Legs : Made from 1.6mm Matt silver Anodized Aluminium extrusion. Legs assembled together with a plastic glide holder at bottom and 5mm thick MS powder coated sheet at top. The Plastic glide holder is having provision for wire entry and glide fixing The wire carrying is facilitated through the hollow space between two leg extrusions and the wires are concealed between removable rigid PVC extrusion in the leg</p> <p>4 Access Flap and Switch Mounting Tray: Made from Matt silver Anodized Aluminium extrusion and plastic moulded components to facilitate access of Electrical/Data/Voice sockets access from Top.</p>	1

	<p>Powder coated switch mounting tray made from 0.8mm and 1.2mm MS sheet. Switches to be mounted on tray as per requirement. Provision for mounting 8-Module Anchor Roma switch plate on switch mounting tray.</p>	
3.	<p>Conference Chair SEAT/BACK ASSEMBLY: The seat and back are made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam is designed with contoured lumbar support for extra comfort. The seat has extra thick foam on front edge to give comfort to popliteal area. High back size 47.5 cm (W) x 69.5 cm (H) Mid back size 47.5 cm. (W) x 58.0cm. (H) Seat size 47.0 cm. (W) x 48.0 cm. (D) 2) Polyurethane foam: The Polyurethane foam is moulded with density = 45 +/- 2 kg/m and Hardness = 20 +/- 2 at 25% compression. 3) Armrests: The one-piece armrests are injection moulded from black Co-polymer Polypropylene. 4) Center Tilt Synchro Mechanism : The mechanism is designed with the following features: • 360⁰ revolving type. • Upright position locking. • Tilt tension adjustment. • Seat/back tilting ratio of 1:3 (60 seat tilt/180 back tilt) 5) Tubular Frame: The powder coated tubular frame is cantilever type & made of dia 25.4mm x 2mm thk M.S. ER.W. Tube. 6) Pneumatic Height Adjustment : The pneumatic height adjustment has an adjustment stroke of 12.0 cm. 7) Telescopic Bellow Assembly : The bellow is 3 piece telescopic type and injection moulded in black Polypropylene. 8) Pedestal Assembly: The pedestal is injection moulded in black 30% glass-filled Nylon and fitted with 5 nos. twin wheel castors. The pedestal is 66.0cm pitch-center dia. (76.0 cm with castors.)</p>	8
4.	<p>ALMIRAH (BIG): Multi bend construction and inter locking design and full length over lapping doors and side. Three-way bolting mechanism. Spot welding & Co2 welding. Anticorrosion treated components oven baked powder coating process. DIMENSION OUTER – 1981 x 916 x 486 1. Top, bottom, LH & RH sides and back material thickness = 0.9 mm 2. Removable RH & LH main door with stiffeners material thickness = 0.9 mm 3. Storwel plain comes with 4 plain adjustable shelf of thickness = 0.8 mm. 4. Net weight (w/o carton) = 73.5 kg. Gross weight (with carton)=78.5 Kg. RAW MATERIAL (MILD STEEL) 1) MILD STEEL: - Cold rolled closed annealed steel used for thickness 0.6 to 1.2 mm. Range as per IS-513 1994 (Reaffirmed in 1998). Grade 'D' OR 'DD' quality. Chemical composition, tensile properties, bend test, surface, flatness, hardness as per IS-513 1994.</p>	3

2) MILD STEEL:- Hot rolled steel used for thickness 2.0 TO 3.15 mm range as per IS-1079.1994 'D' quality OR IS-10748. 1995 grade II. Chemical composition, tensile properties, bent test, surface, flatness, hardness as per IS-1079 1994.

Surface free from lamination, surface flaws, roll mark, dent and lines etc.

B) PRESS SHOP(NOTCHING & BENDING)

a. Use of Godrej LVD press brake machine, turret, ABL (auto blanking line) for notching and bending. use of precision tooling for high process capability ensures repeatability of out put. stiffners & rack strip are roll formed for greater accuracy and productivity.

b. First piece inspection is done as per procedure FS/QAD/P/16 & THEN random inspection as per work instruction FS/QAD/W/20. ACCEPTANCE

C) ASSEMBLY

a. Use of CO2 welding & spot welding to give spatter less welding. assembly using standard fixtures to give dimensional accuracy. assembly of product using cell type concepts. All welding process are qualified as per code for welding process Plant-13.

D) SPRAY PHOSPHATING

a. Eight stage spray phosphating line, followed by drying in oven. no material handling take place. better cleaning & coating uniformity by means of direct spray, faster treatment speed. to increase the corrosion resistance of the powder coated products.

b. Iron phosphate deposit on components is 0.3 gm / m2 minimum. as per IS-3618 1966 reaffirmed in 1991 and IS- 6005 1998.

c. Pointage checked 3 times in a shift. Coating weight once in a shift. Records maintained in surface coating dept plant 13 storewel divisions.

d. Process qualification is done on monthly basis internally & externally once in three month as per procedure FS/QAD/P/06.

E)POWDER COATING

1) Epoxy-polyster powder are specially formulated to provide excellent finish, outstanding hardness and high resistance to chemical, thermal and mechanical stress.

2) 100% visual inspection as per work instruction. process qualification done once a month internally and once in three month externally. records maintained in Plant-13.

3) It passes following test as per standards.

NOTE :

_ BS - BRITISH STANDARD

_ DIN- DEUTSCHE INDUSTRIAL NORMEN.

_ ASTM – AMERICAN SOCIETY FOR TESTING MATERIALS

_ ISO – INTERNITONAL ORGANIZATION FOR STANDARDIZATION

_ IS- INDIAN STANDARD

F) FINAL FITTING: (STORWEL PLAIN) all fitting done with help of quality accessories. 100% visual inspection as per procedure FS/QAD/P/19 & work instruction FS/QAD/W/18.

a. Locks: (main door & locker lock) 6 lever mazak zinc plated godrej lock.

b. FASTNERS: Zinc / Chrome plated standard fasteners used.

c. HANGING ROD: Nickel, Chrom plated hanging rod. OF 19 mm OD, length = 909 mm.

	<p>d. TIE BAR: Powder coated (black) aluminium tie bar.</p> <p>e. Handle: Chrome plated mazack handle.</p> <p>f. Mirrors: 5 mm thick passes xylene rubtest, salt spray test and waviness test as per is-3438 –1977.</p> <p>g. Cartons& poly bags: 5 ply carton used with bursting strength of 10 Kg/cm² Polythene Bag of (HMHD) 100 Gauge.</p>	
5.	Book Rack	6
6.	<p>Study Table Size : W1200 x D600 x H750 Table should have one drawer on the RH side Top Panel should be made of 18mm Thick pre laminated particle board with PVC lipping. Other panels are made of 18mm thick pre laminated particle board with PVC lipping. Drawer bottom panel made of 9mm thick pre laminated particle board. locking system on drawer.</p>	2
7.	<p>Chair</p> <p>1) SEAT/BACK ASSEMBLY: The seat and back are made up of 1.2 cm. thick hot pressed plywood upholstered with fabric and moulded Polyurethane foam together with seat and back covers. The back foam is designed with contoured lumbar support for extra comfort. SEAT SIZE: 45.0cm. (W) X 42.0cm. (D) BACK SIZE: 39.0cm. (W) X 47.0cm. (H)</p> <p>2) SEAT / BACK COVERS: The seat and back covers are injection moulded in black Co-polymer Polypropylene.</p> <p>3) POLYURETHANE FOAM: The polyurethane foam is moulded with density = 45 +/-2 kg/m³ and Hardness = 20 +/- 2 on Hampden machine at 25% compression.</p> <p>4) ARMREST ASSEMBLY: The armrest-assemblies are available in three different types: T - TYPE ASSEMBLY: The armrests are made of black integral skin polyurethane with 50-70 Shore ‘A’ Hardness and reinforced with M.S. insert. The P.U.armrests are then fixed to black powder coated armrest brackets made of 0.5cm. thk. HR steel fitted with claddings made of injection moulded Polypropylene. Approx. size of the armrest is 24.0cm.(L) x 6.4(W). R - TYPE ASSEMBLY: The one-piece armrests are injection moulded from black Nylon. The armrests are fitted to the seat with armrest connecting brackets made of 0.5cm. thk. HR steel. A - TYPE ASSEMBLY: The armrests are made of black integral skin polyurethane with 50-70 Shore ‘A’ Hardness and reinforced with M.S. insert. The P.U.armrests are then fixed to black powder coated height adjustable armrest brackets made of 0.5cm.thk.HR steel. Approx. size of the armrest is 24.0cm.(L) x 6.4(W).The armrest height can be adjusted up to 5.0cm.</p> <p>5) PERMANENT CONTACT MECHANISM: The permanent contact mechanism is designed with the following features: 360° revolving type. 14° maximum back-tilt only. Tilt tension adjustment.</p>	10

	<p>6) PNEUMATIC HEIGHT ADJUSTMENT: The pneumatic height adjustment has an adjustment stroke of 12.5 cm.</p> <p>8) TELESCOPIC BELLOW ASSEMBLY:The bellow is 3 piece telescopic type and injection moulded in black Polypropylene.</p> <p>9) PEDESTAL ASSEMBLY: The pedestal is injection moulded in black 30% glass-filled Nylon and fitted with 5 nos. twin wheel castors (castor wheel dia. 5.0cm.). The pedestal is 54.0 cm. pitch-centre dia. (64.0 cm with castors).</p> <p>10) TWIN WHEEL CASTORS: The twin wheel castors are injection moulded in 30% Glass Filled black</p>	
8.	<p>Office Table Size : W1500 x D750 x H750 Table is provided with 3 drawer attachment on LHS and 1 drawer + hinge drawer unit on the RHS Top panel is made of 18mm thick pre laminated particle board with PVC lipping Other panels: Made of 18mm thick pre laminated particle board with PVC lipping. All drawer bottom panels made up of 9mm thick pre laminated particle board. Locking system on top drawers</p>	8
9.	<p>Single Bed with Mattress and pillow Overall Size : Length - 2060.0 mm Width - 1131.0 mm Height - 930.0 mm Material : Bed Structure consist of metal frames made of M.S. Channels in 1.0 mm Thickness. Horizontal plinths and bottom plinth are made of 25 mm Thick Prelaminated Particle Board. Head board is made of 18 mm thick Prelaminated Particle board with imported H.D.F. foil wrapped decorative trims fixed to it. Tail board is made of 18 mm thick Prelaminated Particle board with imported H.D.F. foil wrapped decorative trims fixed to it. Side rail is made of 18 mm thick Prelaminated Particle board with imported H.D.F. foil wrapped decorative trims fixed on to it. Mattress panels of Bed are made of 18 mm thick Prelaminated Particle Board with all the exposed edges are edge banded with 0.8 mm thick PVC edge banding. Construction : Knock Down construction. Packets : 1 Bed in 1 packets. Finish : 18 mm thick Prelaminated Particle Board is in Walnut shade. Metal frames are powder coated in shade Mat Black to the thickness of 50 microns(+/-10). Mattress Technical Specification (78X36) Quilted, Sandwich Construction : Round Corners, Hilton Density 18 Gm/Dcm, Coir (Both side) 15 MM Thickness, Density 50 Gm/dcm, DRC 22, Quilting combination/Layers : Pilled Foam – (quilting (one side) 12MM Thickness, Filled Foam Density 9Gm/dcm Total mattress thickness 102MM, Fabric 24 GSM, Fabric Poly cotton, * Finish product thickness should be measure from outer to outer surface . Tolerance +5 mm Pillow Size in cm :40 x 60, Organic cotton fabric, Anti Fungal& anti allergic</p>	5

<p>10.</p>	<p>Queen size bed with Mattress and pillow Length - 2060.0 mm Width - 1731.3 mm Height - 930.0 mm Material : Bed Structure consist of metal frames made of M.S. Channels in 1.0 mm Thickness. Horizontal plinths and bottom plinth are made of 25 mm Thick Prelaminated Particle Board. Head board is made of 18 mm thick Prelaminated Particle board with imported H.D.F. foil wrapped decorative trims fixed to it. Tail board is made of 18 mm thick Prelaminated Particle board with imported H.D.F. foil wrapped decorative trims fixed to it. Side rail is made of 18 mm thick Prelaminated Particle board with imported H.D.F. foil wrapped decorative trims fixed on to it. Mattress panels of Bed are made of 18 mm thick Prelaminated Particle Board with all the exposed edges are edge banded with 0.8mm thick PVC edge banding. Construction : Knock Down construction. Packets : 1 Bed in 1 packets. Finish : 18 mm thick Prelaminated Particle Board is in Walnut shade. Metal frames are powder coated in shade Mat Black to the thickness of 50 microns(+/-10).</p> <p>Mattress Technical Specification (78X36) Quilted, Sandwich Construction : Round Corners, Hilton Density 18 Gm/Dcm, Coir (Both side) 15 MM Thickness, Density 50 Gm/dcm, DRC 22, Quilting combination/Layers : Pilled Foam – (quilting (one side) 12MM Thickness, Filled Foam Density 9Gm/dcm Total mattress thickness 102MM, Fabric 24 GSM, Fabric Poly cotton, * Finish product thickness should be measure from outer to outer surface . Tolerance +5 mm</p> <p>Pillow Size in cm :40 x 60, Organic cotton fabric, Anti Fungal& anti allergic</p>	<p>1</p>
<p>11.</p>	<p>Sofa Set SOFA</p> <ul style="list-style-type: none"> • Material : Fabric • Shade : Black/ White and Brown • Thickness : 1 mm • Breaking Load (N) : Warp 1327 Weft 1228 • Elongation at break (%) : Warp 27.5 Weft 34.6 • Colour Fastness to Rubbing (Dry/Wet) (scale 1- 5) :Dry = 4 Wet = 34 <p>Frame :</p> <ul style="list-style-type: none"> • Material : Combination of plywood and pine Wood • Plywood thickness : 12 mm (moisture resistance and termite free) • Pinewood cross section (without knots) - 22x64 mm - 34x64 mm - 16x35 mm • Moisture content : 10 -12 % 	<p>1</p>

	<p>Foam</p> <p>Seat :• Material : Slab stock foam</p> <ul style="list-style-type: none"> • Density : Base 28 kg/m³ and super soft 32 kg/m³ at top <p>Back :• Material : Slab stock foam</p> <ul style="list-style-type: none"> • Density : Super soft 32 kg/m³ with a layer of siliconized conjugated polyester fiber of 200 gsm <p>Webbing</p> <ul style="list-style-type: none"> • S spring of dia. 3.8 mm mounted on seat structure using plastic spring mounting clip. <p>Legs : Rubber wood: Sofa : Overall Height Width</p> <table style="margin-left: 100px;"> <tr> <td>1 Seater</td> <td>3 ft</td> <td>3.5ft</td> </tr> <tr> <td>3 Seater</td> <td>3 ft</td> <td>6.3ft</td> </tr> </table>	1 Seater	3 ft	3.5ft	3 Seater	3 ft	6.3ft	
1 Seater	3 ft	3.5ft						
3 Seater	3 ft	6.3ft						
12.	<p>Bed Side Table</p> <p>Specification for Bed Side Table</p> <p>Overall Size : Depth - 450.0 mm</p> <p>Width - 440.0 mm</p> <p>Height - 510.0 mm</p> <p>Material : Body and drawer panels of Bed side table are made of 18 mm thick Prelaminated Particle Board. All the exposed edges are edge banded with 0.8 mm thick PVC edge banding.</p> <p>Side panels are made of 18 mm thick Prelaminated Particle board with imported H.D.F. foil wrapped decorative trim fixed on to it.</p> <p>Hardware : The high quality hardware used like Roller slides, Hinges , minifix, dowels is of make Hettich..</p> <p>Construction : Knock Down construction.</p> <p>Packets : 1 packet.</p> <p>Finish :. 18 mm thick Prelaminated Particle Board is in Walnut shade.</p> <p>PDF created</p>	2						
13.	<p>Dining Table (Six seater)</p> <p>Material : Wooden Derivative Table Top : MDF with Okume Veneer Table</p> <p>Legs : Solid Wood Finish : Veneer finish Thickness: 19 mm for Table top</p> <p>Colour : Brownish Black Design : Rectangular table with L shaped Legs</p> <p>Seating Capacity : 6 seater</p> <p>Size: Width 3 Ft X Length 5 Ft. X Height 2.5 Ft</p>	1						
14.	<p>Dining Chair:</p> <p>Material : Complete Solid Rubber Wood</p> <p>Coating : PU coated</p> <p>Upholstery : PVC</p> <p>Colour : Dark Coffee</p> <p>Design : Sleek & contemporary look with HiBack support</p> <p>Size: Seat Width 1.4 ± Ft X Chair Height 3 ± Ft</p>	6						
15.	<p>Utensil Stand</p> <p>UTENSIL STAND</p> <p>load carrying capacity.</p> <p>Designed in accordance with IS:800 & IS: 801 standard technology and anti corrosion properties.</p> <p>Size 7 ft in height with 7 panels of 24” each.</p>	2						

TERMS & CONDITIONS

General Conditions:

Tender to be submitted in two bid system and in two separate envelope i.e.

(A) Technical Bid and (B) Financial Bid separately.

The envelop (A) Technical Bid should contain Tender Fee, EMD, NIT and Tender document duly signed and copies of (i) Current and valid Income Tax Certificate, GST Registration Certificate, Sales Tax Clearance Certificate dispensed with Sales Tax Registration no. (if any) and Valid Trade License, Permanent Income Tax A/c No., Company profile indicating level of expertise available, with supporting reference, Annual Turnover for last two years quantity of work-wise: + in number of executed work orders + the bill amounts., A list of prominent organizations where the bidding firm have undertaken similar supplies, Vendor's last two years financial details (audited balance sheets/turn over etc.) and (ii) Model, make, photos or catalogue / brochure and specification of the readymade / ready to use furniture items for which the offer have been quoted

(B) Financial Bid should contain offer inclusive of all applicable taxed may be shown separately and levies duly signed and stamp

- (a) Throughout the Tender document the term "SUPPLIER" shall mean the successful Tenderer.
- (b) Institute reserves the right to accept or reject any tender offer without assigning any reason, whatsoever. The Institute is not bound to accept the lowest price offer.
- (c) Current and valid Income Tax Certificate, GST Registration, Sales Tax Clearance Certificate dispensed with Sales Tax Registration no. (if any) and Valid Trade License Certificate should be submitted along with tender, otherwise the quotation is liable to be rejected.
- (d) The quoted rates should be inclusive of all taxes as applicable.
- (e) Tenders not conforming to the Terms and Conditions and specifications mentioned in the tender documents are liable to be rejected.
- (f) The price schedule should reflect all the taxes levied separately. Basic price and taxes to be quoted separately.
- (g) The Institute is exempted from payment of Custom/Excise duty.
- (h) The offer for the furniture items, as proposed or considered by the agency / manufacturers shall strictly commensurate / resemble with the stipulated specifications for the respective furniture items as per tender. Failing which the tender will be liable for cancellation. The agencies will have to attach the model, make, photos or catalogue / brochure and specification of the readymade / ready to use furniture items for which they have quoted.

EMD

- a. Earnest Money (non interest bearing) in the form of Bank Draft/Banker's Cheque for Rs.24,000/- (Rupees Twenty Four Thousand Only) drawn in favour of "Director, Indian Institute of Geomagnetism" payable at Panvel, Navi Mumbai must be attached with the tender bid.
- b. The bid without EMD shall be summarily rejected.
- c. Those who are registered with NSIC are exempted for submission of EMD.

Warranty and post installation support:

The successful Tenderer must furnish a warranty for providing free post installation comprehensive support during a warranty period of one year or more from the date of successful installation and commissioning.

Delivery:

Free of cost delivery to the consignee at the ordered site at locations mentioned in tender documents may be within **Six weeks** after placement of Purchase Order.

Delay in delivery will not be permissible on any ground. If the ordered items are not delivered and installation within a reasonable time a penalty of 1 % of the order value per day shall be imposed

Performance Security:

The successful Tenderer shall deposit a sum which is equal to the 10% of the value of the order to the Institute in the form of Bank Draft /Bank Guarantee on any Nationalized Bank drawn in favour of "Director, Indian Institute of Geomagnetism" payable at Panvel, Navi Mumbai towards Security Deposit.

- a) Within 14 days from the date of acceptance of tender (Security Deposit will not carry any interest)
- b) Security Deposit will be refunded after 12 months after successful installation and commissioning of the system.
- c) Security Deposit will be forfeited for unsatisfactory performance by the supplier.

Price Validity:

Four months from the date of opening of the price bid.

Payment Schedule:

Payment will be made on completion of supply, installation and successful commissioning of the systems and submission of Performance Bank Guarantee.

Tender Details

Tenders are to be submitted in prescribed tender form in sealed envelope mentioning "**Furniture**"

To,

The Director,

Indian Institute of Geomagnetism,

Kalamboli Highway, New Panvel,

Navi Mumbai : 410 218.

on or before the 03/08/2018 by 14.30 pm

- 1) Interested firms may contact,
Purchase and Stores Officer Tele No. 022 – 2748 4102
Between 10.00 a.m. to 5.00 p.m. for any clarification
- 2) The tender document may be downloaded from website <http://www.igm.res.in>.
- 3) The tender document shall not be issued by post.
- 4) The validity of the tender will be 120 days from the date of opening of Price bid.
- 5) Last date / Time and place for submission of sealed tender.

Last Date of submission : 03/08/2018 upto 14.30 hrs

Opening of Technical Bid : 03/08/2018 at 15.00 hrs

Opening of Financial Bid : For Technically qualified bidder

Tenders will be opened as indicated in the presence of the Tenderers or their authorized representatives, who wish to be present. If the date of opening of the tenders does not materialize due to the reasons beyond our control, the same will be opened on the next working day at the same time and place.

- 6) Any bid received by IIG NEW PANVEL after the deadline for submission of bids prescribed by IIG NEW PANVEL, will be summarily rejected and returned unopened to the Bidder. IIG NEW PANVEL shall not be responsible for any postal delay or non-receipt / non-delivery of the documents. No further correspondence on this subject will be entertained.

Proforma for Tenderer's Profile

Information about Tenderer (To be submitted along with the Tender):

1. Name of the Firm:
2. Registered Address:
3. Contact Phone Number (s):
4. FAX Number:
5. Whether the Firm a:
 - i) Central /State Government Undertaking:
 - ii) Sole Proprietary Company or Partnership Firm/(P) Ltd. Company:
6. Name of Sole Proprietor OR Names of Partners/Directors:
7. Name of person authorized to sign Tender Bid & negotiate and the capacity in which he is authorized:
8. Permanent Income Tax A/C No:
9. Engaged in the Business of Manufacture/Supply of the items since when:
10. Company profile indicating level of Expertise available, with supporting reference (Extra Sheet/s may be attached):
11. Annual Turnover for last two years quantity of work-wise: + in number of executed Work Orders + the Bill Amounts.
12. A list (with full addresses) of prominent organizations where the bidding firm have undertaken similar supplies.
13. Vendor's last two years financial details (audited balance sheets/turn over etc.)
14. Tender documents signed and stamped on each page.

Sd/-