भारतीय भूचुंबकत्व संस्थान
INDIAN INSTITUTE OF GEOMAGNETISM
(विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार के अंतर्गत एक स्वायत्त निकाय)
(AN AUTONOMOUS BODY UNDER THE DEPARTMENT OF SCIENCE AND TECHNOLOGY, GOVT.OF INDIA)
प्लाट नं.5, सेक्टर-18, कलंबोली हाइवे/ PLOT NO.5, SECTOR-18, KALAMBOLI HIGHWAY,
न्यू पनवेल, नवी मुंबई / NEW PANVEL, NAVI MUMBAI – 410 218.

Walk in Interview

Advt.No: 07/IIG/HRD /2026

Indian Institute of Geomagnetism (IIG), an autonomous Institute under the Ministry of Science & Technology, Government of India, Institute invites applications from retired officers from Central Autonomous Institutes preferably IIT's/NIT'S/IIIT's for engagement as "Consultant (Finance & Accounts)" in the IIG HQ, Panvel as under: The position is purely temporary basis, initially for a period of one year.

Name of the Post	:	Consultant (Finance & Accounts)
No. of Post	:	01
Eligibility criteria & Experience	:	i. **Minimum qualification**:-Graduate in any discipline. ii. He/She should be a retired or due to retire as an Assistant Accounts Officer/Section Officer (Accounts/Audit) from Central Govt. Depts./PSU/Central Autonomous Bodies or equivalent grade officer with grade pay of Rs.4600/- / Rs.4800/- equivalent Pay level not lower than 7 / 8 as per 7th CPC. iii. Should be well-versed with the following: • Comprehensive knowledge of budget related procedures, General Financial Rules (GFR), Finance & Accounts Rules and FR & SR etc. • Experience with Comptroller and Auditor General (CAG) & audit procedures • Proficiency in Public Financial Management System (PFMS) • Expertise in Government Accounting Practices, Budgeting and Financial Management **Desirable qualification**: i. Degree in Finance from a recognized university. ii. Should have knowledge of computer applications and should be able to work independently.
Scope of Duties	:	During the period of engagement, the consultant would support IIG in works related to Finance & Accounts and any other matter as required by IIG.
Remuneration (Per Month)	:	Fixed monthly remuneration as per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020. read with Department of Expenditure OM No. 03-25/2020- E.III(A)/Pt. dated 18.10.2023

General Terms & Conditions:

1. **Period of engagement:** The engagement shall be initially for a period of one year which may be extended/curtailed depending upon the performance of the Consultant or functional requirement of the Office with the approval of the Competent Authority.

2. **Selection Procedure:** The engagement will be purely on short term contract basis. Application received in response to this advertisement will be shortlisted on the basis of experience and qualification of the applicants. Consultant will be selected from shortlisted candidates. The Competent Authority reserves the right to reject an application without mentioning any reason.

3. **Remuneration:** Apart from consolidated remuneration, no perquisites such as HRA, DA, residential accommodation will be provided. Retired employees engaged as consultants may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.

4. **Scope of Duties:** During the period of such engagement, the Consultant would be required to perform work as assigned to him by the Competent Authority in the Institute.
5. **Leave:** The consultant would not be entitled to any kind of regular leave. However, they would be entitled to Casual leave at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed which shall lapse at the end of the annual contract. In special circumstances, the consultant could be called for services on holidays or beyond normal working hours for which no extra remuneration will be paid.
6. **TA/DA:** No TA/DA will be paid to the candidates if called for attending the interview or for joining the assignment or on its completion.
7. **Office time and working hours:** Working hours shall be from 9.30AM to 6.00 PM during working days including half an hour lunch break in between. The Consultant will not be allowed to take any other assignment during the period of this contractual engagement. He/she may be called on Saturday/Sunday/Other Gazetted holidays, if required. The consultant will be required to mark his/her attendance in biometric system.

   In case of part time Consultant a pro rata honorarium can be paid as per applicable rules.
8. **Tax deduction at Source:** The Income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which the office will issue TDS certificate.
9. **Confidentiality of data and documents:** The Intellectual Property Rights (IPR) of the data collected as well as the deliverable produced for the office shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the office, without the express written consent of the office. The consultant shall be bound to hand over the entire set of records of assignment to the office before the expiry of the contract and before the final payment is released by the office.
10. **Conflict of interest:** The Consultant appointed by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this Institute. He/she would not be permitted to take up any other assignment during the period of engagement.
11. **Termination of service:** The engagement may be terminated at any time by the office without assigning any reason. In case, a consultant desires to leave the assignment, he/she is to give 30 days' notice which can be curtailed/extended depending upon the workload. In the event, if the consultant is found unfit on any account of if he/she is found guilty of any misconduct, his/her services can be terminated immediately without any notice.
12. **How to apply:**
    Interested candidates may send detailed resume with PPO, experience in chronological order and any other supporting documents in single pdf to iig.recruitment@iigm.res.in by **November 30, 2026**.

Date of Walk-in-interview	Venue	Mode of Interview
01.12.2026 (Tuesday)	**Indian Institute of Geomagnetism** Plot No.5, Sector-18, Kalamboli Highway, New Panvel, Navi Mumbai – 410 218.	Hybrid

13. Person engaged will not be treated on par with regular employees of IIG and shall have no right to claim implicit or explicit for their absorption or regularization in IIG.

Sd/-
Registrar