

NIO for the “Installation of Steel Structure Welcome Gate at IIG, Panvel Campus”

Ref. No: IIG/EM/2026-27/43

Date:21.05.2026

To
All Interested vendors

Dear Sir/ Madam,

SUB: Notice inviting quotation for “Installation of Steel Structure Welcome Gate at IIG, Panvel Campus”.

Indian Institute of Geomagnetism (IIG), Panvel invites sealed quotations/ proposals from eligible and reputed firms for supplying following categories of works/services. The empanelment would entitle a firm to supply and installation of customised welcome gate at IIG Panvel Campus.

The filled quotations along with all the required document must reach in the office of the undersigned on or before 01.06.2026 at 10.00 AM. The Envelope containing the quotation would please be sealed and super scribed as under: -

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay, this Institute will not be responsible.
- B) Quotations must be in the enclosed prescribed Performa on the letterhead of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- C) Rates must be quoted as per the format specified, Quoted Price Must be Inclusive GST.
- D) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- E) The rates quoted must be valid for 120 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- F) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- G) Income Tax as applicable will be deducted at source
- H) TDS under GST as applicable will be deducted at source
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation: -
 - Firm shall be registered under Shop and Establishment act/MSME/NSIC Certificate.
 - The firm shall have valid Tax Registration
 - The bidder should have an office in the Navi Mumbai/Mumbai/Thane.
 - The firm should not be black listed by any Govt. Agency/Dept.

- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) Liquidated Damage: - If the contractor fails to supply and install materials within 15 days after issuing work order, then a penalty at the rate of 0.5 % per week of the total purchase order value shall be levied subject to maximum of 10% of the total purchase order/Work Order value.
- L) Payment Terms: Payment will be made only after satisfactorily delivery, Commissioning and inspection of material by the In-Charge.
- M) Disputes: -In the event of any dispute or disagreement arising between the Supplier and any other department of IIG Panvel with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, IIG whose decision will be final and binding upon the Supplier.
- N) L1 (Lowest Bidder) will be decided on the basis of lowest cost of sum total of costs of all items mentioned in price bid.
- O) Director, IIG reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the IIG, Panvel will be final in this regard.
- P) Quotation must be submitted in the following Address. Director, Indian Institute of Geomagnetism (IIG), Near Kalamboli Highway, New Panvel (W), Navi Mumbai 410 218.
- Q) Director, IIG reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the Director, IIG will be final in this regard.
- R) After finalization of Purchase Order/Work order, sample will be provided by IIG, Panvel.
- S) Site Visit is necessary before Submitting the Quotation from Supplier / Contractor. (At their own Cost)

Non-Blacklisting declaration
(To be given on Company Letter Head)

Date:

To,
The Director IIG,
Panvel.

Sub: Declaration for Non-Blacklisting

Dear Sir,

We hereby declare that we are not blacklisted by any Central/ State Government/Public Sector Undertaking for any kind of fraudulent activities.

Yours Faithfully,

(Signature of the Bidder, with Seal)

[On the letterhead of firm]

Quotation for supply and installation of signage board at IIG Panvel.

**PRICE
BID FORM**

To,
The Director,
Indian institute of Geomagnetism
Panvel.

Dear Sir,
I/We submit our most competitive offer in response to a letter as referred above in accordance with the conditions of contracts. Our quotation is given below.

Sr.no	Description	Required quantity	Unit Cost	Total
1	IIG and GOI Logo – 6” Height 3d LED acrylic letters in counter cutting 6’ Height 3d LED acrylic letters in counter cutting 24’X 24’ Height Total Square inches 552	628		
2	ACP Sheet Work Total Sheet 12X4 14 pc (Aluminum Framin)	672		
3	Ms. Fabrication Work for Standy 2’X2”, 2’X1.5: GI square pipe + Pillar Providing & Fixing Ms. Frame Include Fabrication, Excavation, Foundation/Including Bracketing Painting 3 Foot Deep Pit Cement Concrete Mix – Complete filling up to a depth of 3feet Concrete Slab 8” 2’ X 2’ Foot 5 mm Metal plate, Fix it the lower part of the pillar Pillar Size 2’X14’2 pillar Granite Around the pillar bottom level for 1ft 2 side Board size 2’ X 30’ ft (Lump sum amount for the item no.3)	1 No.		
	Total			
	Total Estimate Cost (Inclusive of all Taxes, installation etc...)			

DECLARATION BY THE CONTRACTOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions, etc.

It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions.

I/we hereby offer to supply and Installation at the above rates.

Warranty/guarantee period of the above items is 1 year.

Signature

Name:

Name of the Agency:

Phone No.

Email: