

Self appraisal report for Year (2024-25)

Auditor Agency: Yogesh Patil(Indian Institute of Technology Bombay)

Ministry Name: Ministry of Science & Technology

Department Name: Department of Science & Technology

Public Authority Name: Indian Institute of Geomagnetism

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://iigm.res.in/	Partially Met	0.64	"Okay, The information, though, available in a link for disclosure of information under the RTI Act in the form of a PDF file, a separate TAB should be provided to access the information easily. The details of the name and organisation are available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								at https://iigm.res.in/content/contact-us "
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://iigm.res.in/Directors-Desk	Fully Met	1.28	Okay
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://iigm.res.in/about-us https://iigm.res.in/content/memorandum-association-and-by-laws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.28	Outlined in "Memorandum of Association, Rules and Regulations, Bye-Laws And Working Rules" https://iigm.res.in/about-us https://iigm.res.in/content/memorandum-association-and-by-laws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005, https://iigm.res.in/citizens-charter
1.1.4	Function and duties	Fully Met	1.28	1.28	https://iigm.res.in/about-us	Fully Met	1.28	Functions and duties are

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL available at "
					https://iigm.res.in/content/memorandum-association-and-byelaws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005			Memorandum of Association, Rules and Regulations, Bye-Laws And Working Rules" https://iigm.res.in/about-us https://iigm.res.in/content/memorandum-association-and-byelaws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.28	Presented in the form of flow chart indicating channels of decision making at 1.1.5 Organization

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Chart (https://iigm.res.in/citizens-charter/right-information) => Proactive Disclosure Under RTI Act 2005) The information, though, available in a link for disclosure of information under the RTI Act in the form of a PDF file, a separate TAB should be provided to access the information easily
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://iigm.res.in/about-us https://iigm.res.in/content/leaders https://iigm.res.in/former-distinguished-directors https://iigm.res.in	Fully Met	1.28	"The details regarding the genesis and history of the Institute, outlining inception, setting up the Centres and

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>n/gc-and-rac/governing-council-of-the-institute https://iigm.res.in/gc-and-rac/research-advisory-committee https://iigm.res.in/gc-and-rac/finance-council https://iigm.res.in/content/map-centers-observatories https://iigm.res.in/content/memorandum-association-and-by-laws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005</p>			<p>observatories, heads of the Department since 1841, role and responsibilities, etc., have been provided ""Memorandum of Association, Rules and Regulations, Bye-Laws And Working Rules"" The information, though, available in a link for disclosure of information under the RTI Act in the form of a PDF file, a separate TAB should be provided to access the information easily. https://iigm.res.in/abo</p>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ut-us https://iigm.res.in/content/leaders https://iigm.res.in/former-distinguished-directors https://iigm.res.in/gc-and-rac/governing-council-of-the-institute https://iigm.res.in/gc-and-rac/research-advisory-committee https://iigm.res.in/gc-and-rac/finance-council https://iigm.res.in/content/map-centers-observatories https://iigm.res.in/content/memorandum-association-and-byelaws https://iigm.res.in/citizens-charter/right-information =>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Proactive Disclosure Under RTI Act 2005"
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://iigm.res.in/content/memorandum-association-and-byelaws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.92	Okay "The information, though, available in a link for disclosure of information under the RTI Act in the form of a PDF file, a separate TAB should be provided to access the information easily. The information available in the various documents should be specifically mentioned with the relevant clause, and providing

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								https://iigm.res.in/about-us https://iigm.res.in/content/leaders https://iigm.res.in/former-distinguished-directors https://iigm.res.in/gc-and-rac/governing-council-of-the-institute https://iigm.res.in/gc-and-rac/research-advisory-committee https://iigm.res.in/gc-and-rac/finance-council https://iigm.res.in/content/map-centers-observatories https://iigm.res.in/content/memorandum-association-and-by-laws

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005"
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://iigm.res.in/content/memorandum-association-and-by-laws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.92	Same as above
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://iigm.res.in/content/memorandum-association-and-by-laws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure	Fully Met	1.92	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Under RTI Act 2005			
1.2.4	Work allocation	Fully Met	1.92	1.92	https://iigm.res.in/content/memorandum-association-and-byelaws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.92	Same as above
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.54	Okay "The information, though, available in a link for disclosure of information under the RTI Act in the form of a PDF file, a separate TAB should be provided to access the information easily. The

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								/gc-and-rac/finance-council https://iigm.res.in/content/map-centers-observatories https://iigm.res.in/content/memorandum-association-and-by-laws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.54	Same as above
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive	Fully Met	1.54	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Disclosure Under RTI Act 2005			
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.54	Same as above
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.54	Same as above
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.54	Okay "The information, though, available in a link for disclosure of information under the RTI Act in the form of a PDF file, a separate TAB should

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								<p>be provided to access the information easily. The information available in the various documents should be specifically mentioned with the relevant clause, and providing hyperlink to obtain the information: https://iigm.res.in/about-us https://iigm.res.in/content/leaders https://iigm.res.in/former-distinguished-directors https://iigm.res.in/gc-and-rac/governing-council-of-the-institute https://iigm.res.in/gc</p>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								-and-rac/research-advisory-committee https://iigm.res.in/gc-and-rac/finance-council https://iigm.res.in/content/map-centers-observatories https://iigm.res.in/content/memorandum-association-and-by-laws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.54	Same as above
1.4.3	Process by which these services can be	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.54	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	accessed				s.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005			above
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.54	Same as above
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	1.54	Same as above
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	2.60	Okay "The information, though, available in a link for disclosure of information under the RTI

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Act in the form of a PDF file, a separate TAB should be provided to access the information easily. The information available in the various documents should be specifically mentioned with the relevant clause, and providing hyperlink to obtain the information: https://iigm.res.in/about-us https://iigm.res.in/content/leaders https://iigm.res.in/former-distinguished-directors https://iigm.res.in/gc-and-rac/gov

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								erning-council -of-the- institute https://iigm.res.in/gc-and-rac/research-advisory-committee https://iigm.res.in/gc-and-rac/finance-council https://iigm.res.in/content/map-centers-observatories https://iigm.res.in/content/memorandum-association-and-byelaws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005"
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://iigm.res.in/citizens-charter/right-information => Proactive	Fully Met	2.60	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Disclosure Under RTI Act 2005			
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://iigm.res.in/content/memorandum-association-and-byelaws https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	2.60	Same as above
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	3.85	Okay
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					2005			
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://iigm.res.in/gc-and-rac/governing-council-of-the-institute https://iigm.res.in/gc-and-rac/research-advisory-committee https://iigm.res.in/gc-and-rac/finance-council https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	0.96	Okay
1.7.2	Composition	Fully Met	0.96	0.96	https://iigm.res.in/gc-and-rac/governing-council-of-the-institute https://iigm.res.in/gc-and-rac/research-advisory-committee https://iigm.res.in	Fully Met	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/gc-and-rac/finance-council https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	0.96	Okay
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	0.96	Okay
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://iigm.res.in/content/memorandum-association-and-by-laws https://iigm.res.in/ci	Fully Met	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tizens-charter/ right- information => Proactive Disclosure Under RTI Act 2005			
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	The institute does not formulate public policies and therefore it seems that 1.7.6, 1.7.7 and 1.7.8 are not applicable to the mandate of the institute.
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	The institute does not formulate public policies and therefore it seems that 1.7.6, 1.7.7 and 1.7.8 are not applicable to the mandate of the institute.
1.7.8	Place where the minutes if open to the public are	Not Applicable	0	0	empty	Not Applicable	0	The institute

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	available?							does not formulate public policies and therefore it seems that 1.7.6, 1.7.7 and 1.7.8 are not applicable to the mandate of the institute.
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://iigm.res.in/people/academic_staff https://iigm.res.in/people/technical_staff https://iigm.res.in/people/administrative_staff https://iigm.res.in/people/research_associates_scholars https://iigm.res.in/people/emeritus_visiting_scientist https://iigm.res.in/citizens-charter/right-	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					information => Proactive Disclosure Under RTI Act 2005			
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://iigm.res.in/people/academic_staff https://iigm.res.in/people/technical_staff https://iigm.res.in/people/administrative_staff https://iigm.res.in/people/research_associates_scholars https://iigm.res.in/people/emeritus_visiting_scientist https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	3.85	Okay
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly	Partially Met	3.85	1.93	https://iigm.res.in	Not Met	0	"The total

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	remuneration				s.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005			gross monthly emoluments of employees showing present basic pay are not shown. " "
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Not Met	0	The system of compensation should be mentioned specifically
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://iigm.res.in/citizens-charter/right-information https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	3.85	Okay
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://iigm.res.in/citizens-charter/right-information htt	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ps://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005			
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	3.85	Okay
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	3.85	Okay
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure	Partially Met	0.96	"CPIO and other staff of IIG regularly participate in different training

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Under RTI Act 2005			programmes to enhance their understanding of RTI Act 2005" is a general statement. The details of training programmes attended should be specifically mentioned.
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Partially Met	0.96	Same as 1.12.1
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Partially Met	0.96	Same as 1.12.1
1.12.4	Update & publish guidelines on RTI by the Public	Fully Met	1.92	1.92	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Not Met	0	The PA has

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Authorities concerned				s.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005			not uploaded the RTI Act, FAQs and Guidelines of the Act on its website.
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	7.69	"As the PA has departments with specific functions and specialized skills, it seems transfers are made based on the functional requirements of the institute after approval of the competent authority. "
Total			97	95		97	84	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://iigm.res.in/citizens-charter/right-	Fully Met	10.00	Okay Information regarding total

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					information => Proactive Disclosure Under RTI Act 2005			budget though provided, Head-wise(OH-31, OH-35 and OH-35 etc.) bifurcation is not shown. Hence, the PA may show the Head-Wise Budget.
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	10.00	Same as above
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	10.00	Same as above
2.1.4	Revised budget for each agency, if any	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://iigm.res.in/citizens-charter/right-information =>	Fully Met	10.00	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Proactive Disclosure Under RTI Act 2005			
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005 https://iigm.res.in/tender	Partially Met	5.00	Information regarding procurement at Sr. No.: 2.1.6 is wrongly provided in a PDF file uploaded on the website at Sr. No.: 2.2.3. However, the information regarding the names of successful bidders is incomplete on the website.
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	20	20.00	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Met	0	Okay.
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Does not pertain to PA as PA has no subsidy Programme
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Does not pertain to PA as PA has no subsidy Programme
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Does not pertain to PA as PA has no subsidy Programme
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Does not pertain to PA as PA has no subsidy Programme
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Does not pertain to PA as PA has no subsidy Programme

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Does not pertain to PA as PA has no subsidy Programme
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Does not pertain to PA as PA has no subsidy Programme
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Does not pertain to PA as PA has no subsidy Programme
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Does not apply to the PA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Does not apply to the PA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	There are no Concessions, Permits or Authorizations of Grants by PA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of	Not Applicable	0	0	empty	Not Applicable	0	There are no Concessions, Permits or

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations							Authorizations of Grants by PA
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Not Applicable	0	0	empty	Not Met	0	Neither CAG and PAC para nor action taken report is available for the inspection
Total			70	70		140	65	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								functions of the PA
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating	Not Applicable	0	0	empty	Not Applicable	0	Does not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year							relate to functions of the PA
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Does not relate to functions of the PA
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://iigm.res.in/	Fully Met	50.00	Okay
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://iigm.res.in/content/memorandum-association-and-byelaws => "Memorandum of Association, Rules and Regulations, Bye-Laws And Working Rules" https://iigm.res.in/citizens-charter/rig	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>ht-information => Proactive Disclosure Under RTI Act 2005 https://iigm.res.in/citizens-charter/right-information</p> <p>=> "Recruitment Assessment and Promotion Rules" https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/griha-patrika-spandan https://iigm.res.in/content/ph-d-theses https://iigm.res.in/library/library-and-documentation</p>			
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://iigm.res.in/content/memorandum-association-and-	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					bye-laws => " Memorandum of Association, Rules and Regulations, Bye-Laws And Working Rules" https://iigm.res.in/citizens-charter/right-information => "Recruitment Assessment and Promotion Rules" https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005 https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/griha-patrika-			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					spandan https://iigm.res.in/content/ph-d-theses https://iigm.res.in/library/library-and-documentation			
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Partially Met	25	12.50	https://iigm.res.in/content/memorandum-association-and-byelaws => "Memorandum of Association, Rules and Regulations, Bye-Laws And Working Rules" https://iigm.res.in/citizens-charter/right-information => "Recruitment Assessment and Promotion Rules" https://iigm.res.in/citi	Partially Met	12.50	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					zens-charter/right-information => Proactive Disclosure Under RTI Act 2005 https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/griha-patrika-spandan https://iigm.res.in/content/ph-d-theses https://iigm.res.in/library/library-and-documentation			
3.5.2	List of materials available at a reasonable cost of the medium	Partially Met	25	12.50	https://iigm.res.in/content/memorandum-association-and-by-laws => "Memorandum of Association, Rules and Regulations, Bye-Laws And	Partially Met	12.50	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>Working Rules" https://iigm.res.in/citizens-charter/right-information =></p> <p>"Recruitment Assessment and Promotion Rules" https://iigm.res.in/citizens-charter/right-information =></p> <p>Proactive Disclosure Under RTI Act 2005 https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/griha-patrika-spandan https://iigm.res.in/content/ph-d-theses https://iigm.res.in/library/library-and-documentatio</p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n			
Total			150	125		150	125	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	Hindi	Partially Met	9.52	4.76	https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/griha-patrika-spandan	Partially Met	4.76	The information available in Hindi on the website needs to be updated. The RTI Act and manual need to be uploaded
4.1.2	English	Fully Met	9.52	9.52	https://iigm.res.in/content/memorandum-association-and-byelaws => "Memorandum of Association, Rules and Regulations, Bye-Laws And Working Rules" https://iigm.res.in/citizens-charter/right-information => "Recruitment	Fully Met	9.52	The RTI Act and manual need to be uploaded

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Assessment and Promotion Rules” https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005 https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/griha-patrika-spandan https://iigm.res.in/content/ph-d-theses https://iigm.res.in/library/library-and-documentation			
4.1.3	Vernacular/ Local Language	Partially Met	9.52	4.76	https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/grih	Not Met	0	Information is not available in local language

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					a-patrika-spandan			
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://iigm.res.in/	Partially Met	14.29	Annual updation is needed. The Annual reports are updated till the year 2022-23 and In-House Publication till September 2024. The last date of updation of the website is not shown.
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/griha-patrika-spandan https://iigm.res.in/content/ph-d-theses https://iigm.res.in/libr	Fully Met	9.52	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ary/library-and-documentation			
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	9.52	Okay
4.3.3	Location where available	Fully Met	9.52	9.52	https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/griha-patrika-spandan https://iigm.res.in/content/ph-d-theses https://iigm.res.in/library/library-and-documentation	Fully Met	9.52	Okay
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the facility	Not Met	7.14	0	empty	Not Met	0	Okay PA itself has mentioned 'Not Met'
4.4.2	Details of information made available	Not Met	7.14	0	empty	Not Met	0	Same as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL above
4.4.3	Working hours of the facility	Not Met	7.14	0	empty	Not Met	0	Same as above
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://iigm.res.in/citizens-charter/right-information	Fully Met	7.14	Same as above
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://iigm.res.in/citizens-charter/right-information => Proactive Disclosure Under RTI Act 2005	Fully Met	4.10	Okay
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://iigm.res.in/content/middle-upper-atmosphere-group-muag https://iigm.res.in/content/magnetosphere-ionosphere-planetary-atmosphere-group-mipag https://iigm.res.in/content/polar-and-space-weather-group-pswg	Fully Met	4.10	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					https://iigm.res.in/content/computational-fluid-dynamics-group-cfdg https://iigm.res.in/content/geo-tectonic-group-gtg https://iigm.res.in/content/ionospheric-seismology-and-volcanology-group-isvg https://iigm.res.in/content/paleo-climate-and-magnetism-group-pcmg https://iigm.res.in/content/directors-research-group-drg https://iigm.res.in/content/sponsored-projects https://iigm.res.in/content/mous-collaborations			
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://iigm.res.in/content/mi-	Fully Met	4.10	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					https://iigm.res.in/content/m-spice https://iigm.res.in/content/dec https://iigm.res.in/content/power https://iigm.res.in/content/geomagnetic-field-data https://iigm.res.in/content/solar https://iigm.res.in/content/ge3p https://iigm.res.in/content/geonet			
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://iigm.res.in/tender https://iigm.res.in/awarded-tender https://iigm.res.in/corrigendum https://iigm.res.in/archive-tender	Fully Met	4.10	Needs Updation
4.5.5	Annual Report	Fully Met	4.1	4.10	https://iigm.res.in/publications/annual-reports	Partially Met	2.05	Annual updation is needed. The Annual report is updated till

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL the year 2022-23.
4.5.6	Frequently Asked Question (FAQs)	Not Met	4.1	0	empty	Not Met	0	FAQs should be available for the information
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Partially Met	4.1	2.05	https://iigm.res.in/Citizens-Charter https://iigm.res.in/facilities-service-corners/facilities https://iigm.res.in/publications/annual-reports https://iigm.res.in/publications/scientific-papers https://iigm.res.in/content/ph-d-theses https://iigm.res.in/publications/griha-patrika-spandan	Not Met	0	Not uploaded on the website
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://iigm.res.in/citizens-charter/right-information => Proactive	Partially Met	7.15	Annual Report of applications received, date of receipt of application,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Disclosure Under RTI Act 2005			information sought, information provided and date of reply should be uploaded on the website
4.6.2	Details of appeals received and orders issued	Not Met	14.29	0	empty	Not Met	0	Response seems to be incorrect. Needs to provide correct information. Further, under suo moto disclosure, a link of the website of rtionline.gov.in is provided. The requested information can not be accessed by the citizen
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Met	0	Response seems to be incorrect
Total			172	120		200	90	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Partially Met	20	10.00	https://iigm.res.in/citizens-charter/right-information	Partially Met	10.00	Information should be available on the website specifying the tenure of appointment, earlier CPIOs and FAAs.
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Not Met	20	0	empty	Not Met	0	The third party audit is being done first time. Hence, information is not available.
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	Information not uploaded on the website
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	Details of the Consultancy committee of key stakeholders for advice on suo-motu disclosure are not uploaded on the website.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	Details of the Committee of CPIOs and FAAs for advice on suo-motu disclosure are not uploaded on the website.
Total			40	10		100	10	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://iigm.res.in/ => Public outreach https://iigm.res.in/content/leaders https://iigm.res.in/citizens-charter/vigilance-cell https://iigm.res.in/citizens-charter/internal-complaints-committee https://iigm.res.in/facilities-service-corners/facilities https://iigm.res.in/content/map-ce	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					nters-observatories https://iigm.res.in/awards-and-honours https://iigm.res.in/careers/positionvacancies https://iigm.res.in/tender https://iigm.res.in/content/iig-scholars-colloquium-seminar			
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	Yes (12.07.2026)	Fully Met	12.50	Okay
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	Yes https://iigm.res.in/content/web-policies	Fully Met	12.50	Okay
Total			50	50		50	50	
Grand Total			579	470		737	424	